

SANTA BARBARA COUNTY
HISTORIC LANDMARKS ADVISORY COMMISSION

APPLICATION FOR REVIEW AND APPROVAL OF WORK OR ACTIVITY
AFFECTING LANDMARKED PROPERTY

Project Name: _____				
Type of Work: (check all that apply) <input type="checkbox"/> New Structure ¹ <input type="checkbox"/> Addition <input type="checkbox"/> Exterior Alteration <input type="checkbox"/> Interior Remodel <input type="checkbox"/> Change of Use <input type="checkbox"/> Demolition <input type="checkbox"/> Move <input type="checkbox"/> Sign <input type="checkbox"/> Grading <input type="checkbox"/> Retaining Wall <input type="checkbox"/> Stockpiling <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Other <input type="checkbox"/> Trees/Landscaping/Trails <input type="checkbox"/> Exempt – Normal Maintenance & Repair Work				
Brief Project Description: _____ _____				
Site Address: _____		Town: _____		
Assessor Parcel Number(s): _____				
Area in Square Feet of Existing Structure(s): (list separately if more than one structure) _____ _____ _____				
Area in Square Feet of Proposed Addition(s): (list separately if more than one structure) _____ _____ _____				
1. Financially Responsible Person (for this project) _____ Tel. _____ mailing address: _____ street city state zip email address: _____				
2. Owner _____ Tel. _____ mailing address: _____ street city state zip email address: _____				
3. Agent _____ Tel. _____ mailing address: _____ street city state zip				
4. Architect / Designer _____ Tel. _____ mailing address: _____ street city state zip email address: _____				

¹ “Structure” is herein defined as anything constructed or erected, the use of which requires location on the ground, including but not limited to roads and sidewalks, but excluding trailers.

5. Engineer/Surveyor _____ Tel. _____
mailing address: _____
street _____ city _____ state _____ zip _____
email address: _____

6. Contractor _____ Tel. _____
mailing address: _____
street _____ city _____ state _____ zip _____
email: _____

7. Soils Lab _____ Tel. _____
mailing address: _____
street _____ city _____ state _____ zip _____
email: _____

Name of Landmark: _____

Other Historical or Common Name: _____

Date Designated a County Historic Landmark: _____

List Other Historic Designation(s) (e.g. State or Federal Designation), if any: (attach evidence of other historic designation(s) _____

Landmark comprised of (check all that apply):

Building(s) Other structure(s) Site or Feature Object Landscape
 Other (describe) _____

Date of original construction: _____

Dates of subsequent alterations/ additions/ changes: (indicate date and scope of work) _____

Describe current use of property: _____

Describe proposed use of property: _____

ATTACHMENTS:

Attach the following supporting documents to this Application, as applicable, for the project:

- A. Copy of the Board of Supervisor’s Resolution declaring Landmark status for property**
- B. Evidence of other Landmark designations (State, Federal, etc.)**
- C. Detailed Project Description**
- D. Map showing location of landmark**
- E. Photographs showing landmark site and specific area to be affected**
- F. Site Plans**
- G. Architectural Drawings**
- H. Other information pertinent to evaluation of the proposed work and its effect on the Landmark**

Preferred HLAC Agenda Date for Preliminary Review of Application: _____
(Note Regular HLAC meetings are held the second Monday of each Month.)

Submitted by: _____ **Date:** _____
Signature

Print name

**Submit to: Historic Landmarks Advisory Commission
c/o Planning & Development Dept.
123 Anapamu St.
Santa Barbara, CA 93101**

STAFF USE ONLY:

Date Received: _____

Date Application Complete: _____

Date of Referral to Planning & Development for Environmental Review Compliance: _____

Section VII of the Bylaws for the HLAC states:

COMMISSION REVIEW OF PROJECTS AFFECTING LANDMARKS

1. If a condition of a resolution of the Board of Supervisors or of the Commission requires Commission review and approval prior to the commencement of a project that may affect a designated County Landmark, then the owner of the Landmark, or his/her designated representative, shall apply to the Commission for its consideration of the proposed project.
2. The Commission may deny, approve, or approve with modifications a proposed project, consistent with the terms of the designating resolution and County Code, Chapter 18A. In considering whether to deny, approve, or approve with modifications a proposed project, the Commission may consider the U.S. Department of the Interior's Standards for Rehabilitation and the latest version of the California Historical Building Code (Title 24 California Code of Regulations Part 8.).
3. The Commission may request assistance from the County Planning and Development Department and/or may hire its own consultant(s) to assist with the analysis of a proposed project, including any necessary review under the California Environmental Quality Act.
4. Applications for Commission review of a proposed project shall be in a form established by the Commission and shall include all information relevant to the Commission's review of the proposed project.
5. All levels of Commission review require the presentation of the project by the applicant or the applicant's representative. Items on the agenda not so represented may be postponed or continued indefinitely. The applicant or representative will be responsible for rescheduling the project with the Commission secretary. All project as-built plans must be placed in the Commission files for future referral.

(March. 2011 HLAC Bylaws)

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